Printable Records Search Instructions

You have clicked on Records Search and are now at our search engine screen.

On this screen you can search 5 ways:

1) **NAME**: In the rectangle blank box next to <mark>"Starts With"</mark> on the right type in your <mark>last name, comma, space first name</mark>. Click on SUBMIT. (EX: Smith, John)

You may also search by APN (Assessor's Parcel Number) in the blank rectangle box by typing APN, space, then type the number all together without the beginning zeros or hyphens. EX: If the APN is 007-633-06 you would type it as: (APN 763306).

If you do not know your APN number, you may navigate to the Assessor's website and find it by the street address or name. <u>https://carsoncitynv.devnetwedge.com/</u>

For any questions, call the Assessor's Office at (775) 887-2130.

2) **DOCUMENT TYPE**: Click on the select button and click on the document type you are looking for and click select then SUBMIT.

3) **BOOK/PAGE**: If you know the book and page number that you would like to search, enter the book number and page number in the boxes, SUBMIT.

4) **RECORD DATE**: To search by record date, just type in the beginning and ending date using slashes, SUBMIT EX: 01/01/1855

5) **DOCUMENT NUMBER**: If you have the document number, enter it in the <mark>blank</mark> rectangle box next to "Greater Than or Equals To" and click on SUBMIT.

We did not include a "legal search" as it can result in an inaccurate search.